
WORKS PROCUREMENT NOTICE

Reconstruction Works and refurbishment of State Agency for Metrology and Technical Surveillance (SAMTS) laboratories

Location - Bulgaria

1. Publication reference

BG 2003/004-937.02.01 – LP – National Parallel co-financing

2. Procedure

Local Open

3. Programme

Phare

4. Financing

Phare Programme BG 2003/004-937.02.01 - National parallel co-financing

5. Contracting Authority

Central Finance and Contracts Unit (CFCU) at the Ministry of Finance, Sofia, Bulgaria

CONTRACT SPECIFICATIONS

6. Description of the contract

Reconstruction Works and refurbishment of 9 specialized standard, testing and verification laboratories of the State Agency for Metrology and Technical Surveillance as follows:

1. Testing laboratory for fuels, lubricants and additives within Directorate General "Quality Control of Liquid Fuels" (DG"QCLF") – 2, Prof. P. Mutafchiev St., Sofia
2. Testing laboratory for flowrate meters and measuring systems for liquids other than water – Stara Zagora, 26, Mussala St.
3. Testing laboratory for medicale devices - Sofia, 52B G.M.Dimitrov St., bl. A, floor I, room 104.
4. Heat and Temperature Laboratory - Sofia, 2 Prof. P. Mutafchiev St., bl. B, floor 3, rooms 301, 301a and 309.
5. Laboratory for initial and subsequent verification of sphygmomanometers and clinical thermometers - Pleven, "Storgozia" housing estate, fl. 2.
6. Laboratory for initial and subsequent verification of clinical thermometers - Plovdiv, "Saint Peterburg" Blvd., No.63.
7. Laboratory for initial and subsequent verification of clinical thermometers - Varna, 5 "Mourgash" St., floor 2, room 214.
8. Laboratory for testing, initial and subsequent verification of low-frequency audiometers - Varna, 5 "Mourgash" St., floor 3, room 308.
9. Laboratory for initial and subsequent verification of focimeters – Veliko Turnovo, 1 "Chumerna" St., floor 3, room 7.

The scope of the Works includes:

- Development of Technical design
- Development of technical specifications for the supply of components
- Reconstruction and refurbishment works
- Testing and commissioning of the works

7. Number and titles of lots

NA

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation in tendering is open on equal terms to all natural and legal persons [participating either individually or in a grouping (consortium) of tenderers] of the Member States of the European Union, and of the Phare programme (Bulgaria, Romania) or from CARDS countries (Albania, Former Yugoslav Republic of Macedonia, Bosnia-Herzegovina, Croatia and Serbia-Montenegro) as well as Turkey. All works, supplies and services must originate in one or more of these countries.

9. Grounds for exclusion

Tenderers must submit a statement to the effect that they are not in any of the situations listed in point 2.3.3 of the *Practical guide to contract procedures financed by the general budget of the European Communities in the context of external actions*.

10. Number of tenders

Tenderers (including firms within the same legal group, other members of the same consortium, and sub-contractors) may submit only one tender. Tenders for parts of a the works will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of **1%** of the price of the tender proposal, when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **10%** of the amount of the contract at the signing of the contract. This guarantee must be provided no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the second best admissible tender.

13. Information meeting and/or site visit

A mandatory site visit will be held as follows:

13 June – 11.00h Plovdiv, Address : “Saint Peterburg” Blvd., No.63 (optional).

13 June – 14.00h Stara Zagora, Address : 26, Mussala St. (mandatory)

14 June – 11.00h Sofia, Address : 52B G.M. Dimitrov Str., bl. A, floor I, room 104 (mandatory).

14 June – 13.00h Sofia, Address : 2 Prof. Petar Mutafchiev Str., bl. B, floor 3, rooms 301 (mandatory) – 2 laboratories.

15 June – 11.00h Pleven, Address : “Storgozia” housing estate, fl. 2(optional).

16 June – 13.00h Veliko Tarnovo, Address : 1 “Chumerna” St., floor 3, room 7(optional).

17 June – 13.00h Varna, Address : 5 “Mourgash” St., floor 2, room 214 (optional) - 2 laboratories.

The site visits shall be organised by the representatives of the Beneficiary. All questions and clarifications during the site visits shall not be considered as official. Tenderers may submit questions in writing up to 21 days before the deadline for submission of tenders. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for receipt of tenders.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of execution

7 months plus 12 months Defect Notification Period

SELECTION AND AWARD CRITERIA

16. Selection criteria

1) Economic and financial standing of tenderer(s)

- a) Annual turnover (net of taxes and social security charges) of the Tenderer(s) (a firm or the Leading partner of a Consortium/Joint Venture) for each of the last 3 years for which the accounts have been closed shall amount at least 600 000 EUR :
- b) Sufficient liquid working capital for financing the works. The Tenderer (a firm or the Leading partner of a Consortium/Joint Venture) must provide evidence of secured financing for the works tendered of not less than 100 000 EUR in form of cash at hand, secured irrevocable credit line granted by a reputable bank or other acceptable form of funds.

Note: The sole Tenderer / all members of a Consortium/Joint Venture should present the following proofs of economic and financial capacity:

- Balance sheets for the last three years for which accounts have been closed;
- Statement of accounts (Profit and Loss Account) showing the turnover during the last three financial years for which accounts have been closed;
- Reference / Certificate demonstrating the access to credit facilities and/or cash available for the purpose of this project

2) Professional capacity of candidate(s)

- a) The Tenderer (a firm or the Consortium/Joint Venture as a whole) must provide evidence that adequate authorized and well-established subcontractors are available for those parts of the works that are not provided by the Tenderer or named sub-contractors.
- b) The Tenderer (a firm or the Consortium/Joint Venture as a whole) must have professional staff qualified and experienced in civil construction activities. The list of staff proposed for the execution of the contract, as specified in Sub-clause 4.1.5 of the Instructions to tenderers, is not exhaustive. The key-personnel must have at least 8 years of adequate experience and proven qualifications relevant to their position and the works of a similar nature to this project.
- c) The Tenderer's proposed expert for the position of Project Manager must have at least 10 years of experience in construction works.

3) Technical capacity of the candidate(s)

- a) The Tenderer (a firm or the Consortium/Joint Venture as whole) must have at least **2 (two)** projects with a minimum value of 150 000 eur. The projects should be of similar nature as the tendered Works. Similar nature means civil construction works / Reconstruction Works and refurbishment of public, civil or industrial buildings. The Tenderer must have provided at least 40 % (by value) of the works directly (i.e. not through a sub-contractor or a consortium partner). The works shall have been completed during the last 5 years (2000 - 2005). Copies of the respective certificates of final reception signed by the Engineer/Employer of the concerned projects have to be attached.
- b) If he is a sole tender (i.e. he may has subcontractors, but he is not a partner in a Joint Venture/ consortium for the purposes of the Tender) he must carry out at least 70% of the contract works by his own resources, which means that he must have the equipment, materials, human and financial resources necessary to enable him to carry out that percentage of the contract.
- c) If he is the lead partner in a joint venture/consortium, he must have the ability to carry out at least 50% of the contract works by his own means, as defined in Sub-clause 3a above.
- d) If he is another partner in a joint venture/consortium (i.e. not the lead partner) he must have the ability to carry out at least 10% of the contract works by his own means, as defined in Sub-clause 3-a) above.

In the Tender Dossier additional criteria concerning the technical and quality aspects of the project will be fixed also.

17. Award criteria

Price. The contract shall be awarded to the lowest compliant tender

TENDERING

18. How to obtain the tender dossier

The tender dossier is available from

Central Finance and Contracts Unit (CFCU) at the Ministry of Finance
Attn.: Mr Vladimir Valchev – CFCU Director
102, Rakovski Str., Room 512
1040 Sofia, Bulgaria
Fax: (+359 2) 9859 2773
E-mail: cfcu@minfin.bg

In electronic version. It is also available for inspection at the premises of the Contracting Authority. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

Central Finance and Contracts Unit (CFCU) at the Ministry of Finance
Attn.: Ms Ekaterina Georgieva – CFCU Contracting Manager
102, Rakovski Str.,
1040 Sofia, Bulgaria
Fax: (+359 2) 9859 2773
E-mail: e.b.georgieva@minfin.bg

mentioning the publication reference shown in item 1 at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders.

19. Deadline for submission of tenders

[20 July 2005, 16.00h local time](#) at CFCU, Ministry of Finance.

Any tender received after this deadline will not be considered.

20. Tender opening session

[20 July 2005, 16.30h local time](#) at CFCU, Ministry of Finance

21. Legal basis

Council Regulation (EEC) No 3906/89 of 18 December 1989 as amended by Council Regulation (EEC) No 2500/2001 of 17 December 2001 and 2698/90 of September 17, 1990, as amended; Regulation No 769/2004